**VISA APPLICATION TO CHINA**

All foreigners must obtain an entry visa before proceeding to China. Exhibitors are strongly recommended to process the application **one month before departure** from the country of origin.

**INVITATION Letter**

All the applicants for visas are required to have an **Invitation Letter.** Our company will coordinate and forward the information of the application for issuing the Invitation Letter which will be ready within 1-7 working days and presented to your company by email.

Upon receipt of this visa authorization, the applicant is required to present his/her passport, a recent photograph, a completed visa application form (available from local Chinese Embassy) and forward to the local Chinese Embassy or Consulate for completion of the formalities.

**ATTENTION:** Passports must be valid for at least **SIX MONTHS** beyond the intended date of entry into China. Final visa application result will be determined fully by the Chinese Embassy.

**The cost to** issue Company Visa Invitation Letter is **USD 40** per person (completed by 1-2 working days, courier fee not included)

**Please make enough copies for each applicant and return the typewritten form to us before the deadline.**

**Visa Invitation Letter Application Form**

|  |
| --- |
| Full name as in passport:  |
| Nationality: Sex: Passport No: Expiry date: |
| Date of Birth : Place of Birth:  |
| Entry China Date: Exit China Date:  |
| Company Name :  |
| Job Title:  |
| Tel :  |
| Nearest China Embassy or consulate to apply visa : Your email address: Have you been to China before? If yes, please write down the date(s):  🞎 Business Visa Invitation Letter issued by company (**USD 40**); *It is suitable for the client from common countries, and using our company letter head, furnished to client within 1-2 working days.* |

**Note:** Business Visa Invitation Letter issued by company

**The invitation letter fee must be paid in full before the letter processed, and the fee is not refundable.**

**Payment via credit card is subject to a 5.2% bank administrative fee.**

**Please fill up the above form in Block letter and scan/email to：**

**Shanghai Orient Event Service Co., Ltd**
Tel: +86 13524235476
Email: booking@orient-explorer.com.cn Contact: Ms. Jolly